

OAK PARK UNIFIED SCHOOL DISTRICT  
BOARD OF EDUCATION  
AGENDA #953

DATE: December 5, 2017

PLACE: **Oak Park High School Presentation Room – G9**  
899 Kanan Road, Oak Park, CA 91377

TIME: **5:00 p.m. Closed Session – G9**  
**6:00 p.m. Open Session – G9**

*The Mission of the Oak Park Unified School District is to provide students with a strong foundation for learning, which meets the challenge of the present and of the future through a balanced education, that includes academic achievement, personal growth and social responsibility.*

**BOARD OF EDUCATION**

**Drew Hazelton, President**  
**Derek Ross, Vice President**  
**Denise Helfstein, Clerk**  
**Barbara Laifman, Member**  
**Allen Rosen, Member**  
**Lexi Garfinkel, Student Board Member**



*Educating Compassionate and Creative Global Citizens*

**ADMINISTRATION**

**Dr. Anthony W. Knight, Superintendent**  
**Ragini Aggarwal, Executive Assistant**  
**Martin Klauss, Assistant Superintendent, Business & Administrative Services**  
**Dr. Leslie Heilbron, Assistant Superintendent, Human Resources**  
**Dr. Jay Greenlinger, Director Curriculum and Instruction**  
**Enoch Kwok, Director, Educational Technology & Information Systems**  
**Susan Roberts, Director, Pupil Services**  
**Cliff Moore, Consultant**

**COPY OF ENTIRE AGENDA ON WEB SITE**

[www.opusd.org](http://www.opusd.org)

INDIVIDUALS WHO REQUIRE SPECIAL ACCOMMODATION TO PARTICIPATE IN A BOARD MEETING, INCLUDING BUT NOT LIMITED TO AN AMERICAN SIGN LANGUAGE INTERPRETER, ACCESSIBLE SEATING OR DOCUMENTATION IN ACCESSIBLE FORMATS, SHOULD CONTACT THE SUPERINTENDENT'S OFFICE 72 HOURS PRIOR TO THE MEETING TO ENABLE THE DISTRICT TO MAKE REASONABLE ARRANGEMENTS TO ENSURE ACCOMODATION AND ACCESSIBILITY TO THIS MEETING. PHONE (818) 735-3206 OR FAX (818) 879-0372 or e-mail: [raggarwal@opusd.org](mailto:raggarwal@opusd.org)

Welcome to a meeting of the Oak Park Unified School District Board of Education. Routine items are placed under the Consent Calendar and are approved by a single vote of the Board. When the agenda is adopted, a member of the Board may pull an item from the Consent Calendar and transfer the item to an appropriate place on the agenda for discussion.

The President of the Board shall inquire if there is anyone in the audience who desires to address the board with respect to any items appearing on the closed session agenda, regular session agenda, or on any issue within the subject matter jurisdiction of the Governing Board. The speaker cards are available in the Board Room and must be completed and handed to Ragini Aggarwal, Executive Assistant, prior to the beginning of the meeting. All comments for either agenda items or non-agenda items must be limited to three minutes or less. In order to ensure that non-English speakers receive the same opportunity to directly address the Board, any member of the public who utilizes a translator shall be provided at least twice the allotted time to address the Board, unless simultaneous translation equipment is used to allow the Board to hear the translated public testimony simultaneously. (Government Code 54954.3)

Your comments are greatly appreciated. However, the Board cannot enter into a formal discussion at this time, nor can a decision be made. Matters warranting discussion will be placed on a future agenda. The information on the speaker card is voluntary but will assist the Board President in conducting the meeting. Thank you for your cooperation and compliance with these guidelines

*All Board Actions and Discussion are electronically recorded and maintained for thirty days.*

*Interested parties may review the recording upon request.*

*Agenda and supporting documents are available for review prior to the meeting at the District Office located at 5801 Conifer Street, Oak Park, CA 91377*

**NEXT REGULAR MEETING**

**Tuesday, January 16, 2018**

**Closed Session at 5:00 p.m.      Open Session at 6:00 p.m.**

**Oak Park High School, Presentation Room, G9**

**AGENDA IS POSTED AT THE FOLLOWING LOCATIONS IN OAK PARK:**

District Office, 5801 East Conifer St.

Brookside Elementary School, 165 N. Satinwood Ave.

Oak Hills Elementary School, 1010 N. Kanan Rd.

Red Oak Elementary School, 4857 Rockfield St.

Medea Creek Middle School, 1002 Double Tree Rd

Oak Park High School, 899 N. Kanan Rd.

Oak View High School, 5701 East Conifer St

Oak Park Library, 899 N. Kanan Rd.

**Internet Home Page: <http://www.opusd.org/>**

**OAK PARK UNIFIED SCHOOL DISTRICT  
AGENDA – ORGANIZATIONAL BOARD MEETING #953  
December 5, 2017**

**CALL TO ORDER – Followed by Public Comments/5:00 p.m.**

**CLOSED SESSION: 5:00 p.m.**

**OPEN SESSION: 6:00 p.m.**

The Oak Park Unified School District Board of Education will meet in Regular Session at the **Oak Park High School, Presentation Room – G9**, 899 Kanan Road, Oak Park, CA.

**I. CALL TO ORDER: \_\_\_\_\_ p.m.**

**II. PUBLIC SPEAKERS – CLOSED SESSION AGENDA ITEMS**

**III. RECESS TO CLOSED SESSION FOR DISCUSSION AND/OR ACTION ON THE FOLLOWING ITEMS:**

**A. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE**

Pursuant to Government Code Section 54957

**B. PUBLIC EMPLOYEE EMPLOYMENT : Instructional Assistant III Behavioral, Walk on Coach – Baseball, Guest Teachers**

**C. CONFERENCE WITH LABOR NEGOTIATORS:**

Agency designated representatives: Leslie Heilbron and Martin Klauss

Employee organizations: Oak Park Teachers Association & Oak Park Classified Association

**IV: CALL TO ORDER – RECONVENE IN OPEN SESSION AT: \_\_\_\_\_ p.m.**

**A. ROLL CALL**

**B. FLAG SALUTE**

**C. REPORT OF CLOSED SESSION ACTIONS TAKEN**

**D. ADOPTION OF AGENDA**

**V. PUBLIC SPEAKERS: SPEAKERS ON AGENDA AND NON-AGENDA ITEMS**

**VI. OPEN COMMUNICATIONS/PRESENTATIONS**

**A. BOARD REPORTS/DISCUSSION/COMMUNICATIONS**

- a. Presentation in Recognition of Oak Park High School Girls' Cross Country Team
- b. Presentation of Retirement Recognition to Don Enoch, Oak Park High School Teacher
- c. Remarks from Board Members
- d. Report from Student Board Member
- e. Remarks from Superintendent
- f. Report from School Site Councils
- g. Report from Oak Park Education Foundation

- h. Report from Oak Park Municipal Advisory Council
- i. District/Board Member Communication Plan

**B. BUSINESS SESSION:**

**1. CONSENT AGENDA**

*Consent items shall be items of a routine nature or items for which no Board discussion is anticipated and for which the Superintendent recommends approval.*

*At the request of any member of the Board, any item on the Consent Agenda shall be removed and given individual consideration for action as a regular agenda item.*

- a. [Approve Minutes of Regular Board Meeting November 14, 2017](#)
- b. [Public Employee/Employment Changes 01CL23654-01CL23656 & 01CE08508-01CE085](#)
- c. [Approve Purchase Orders – November 1 - November 15, 2017](#)  
*Board Policy 3300 requires Board approval of Purchase Orders*
- d. [Approve Disposal of Obsolete or Surplus Instructional Materials, Books, and/or Library Books](#)  
*Board approval required for disposal of District materials and books*
- e. [Approve Date Change for Oak Park High School Overnight Trip - Life Skills Retreat #3 – April 18-21, 2018](#)  
*Board Policy 6153 requires Board approval for student overnight trips*
- f. [Approval of Renewal Agreement with the Ventura County Office of Education for 2017-18 Student Information System Hosting Services](#)  
*Board Policy 3312 requires Board approval for contracts for services*
- g. [Approve Notice of Completion, Measure R Project 17-41R, Gymnasium Improvements at Medea Creek Middle School](#)  
*Board approval required for Notice of Completion*

**ACTION**

**2. BOARD**

- a. [Election of Officers of the Board of Education](#)  
*Bylaws of the Board 9320 and Education Code 35143 require the nomination and election of Board Officers annually*
- b. [Confirmation and Designation of Board Representatives to District Committees](#)  
*Board Members will select District Committee representation for the remainder of the school year*
- c. [Approve Proposed Board Meeting Schedule for Calendar Year 2018](#)  
*To select and approve the meeting schedule for the Governing Board for the calendar year*
- d. [Approve Certification of Signatures](#)  
*Education Codes 42632 and 42633 require annual Certification of Signatures after election of Board Officers*
- e. [Select and Approve School Board Representative to the County Committee on School District Organization](#)  
*Education Codes 35023 and 72403 require the Board to annually select a representative to the County committee*
- f. [Approve Designation of Secretary/Authorized Agent of the Board of Education](#)  
*Education Codes 35025 and 35034 and Bylaws of the Board 9122 empower the Board to designate the Superintendent as its Secretary and Authorized Agent*
- g. [Approve California School Boards Association - Delegate Assembly Nomination](#)  
*Board may choose to make a nomination to the CSBA Delegate Assembly*

### 3. BUSINESS SERVICES

a. [Discuss and Approve District Capacity/Enrollment Projections/District of Choice Vacancy Projections for School Year 2018-2019](#)

*According to provisions of the District of Choice program, the Board is required to establish the district's capacity, the number of projected vacancies and the number of District of Choice students that can be enrolled at each grade level for school year 2018-19.*

b. [Approve Measure S Project Priority Plan](#)

*Board approval required for Update of Measure S Project Priority Plan*

c. [Staff Update on Exploration of District-operated Before and After School Program](#)

*Information will be provided to the Board by staff regarding exploration of a potential District-operated Before and After School Program*

d. [Approve Fiscal Year 2017-18 First Interim Financial Report, Certification and Budget Revisions](#)

*Education Code 42130 and 42131 and Board Policy 3460 require the Board to approve and certify financial reports filed on behalf of the District*

e. [Approve Amendment to Consultant Agreement in Connection with SB 1029 Bond Debt Transparency Reporting Requirements](#)

*Board Policy 3312 requires Board approval for contracts for services*

f. [Award of Construction Contract for Measure S Project 17-32S, Safety Fencing, Football Stadium at Oak Park High School](#)

*Board Policy 3312 requires Board approval for contracts for services*

g. [Approve Consultant Agreement in Connection with Measure S HVAC Projects at Brookside and Red Oak Elementary Schools, and at Oak Park High School](#)

*Board Policy 3312 requires Board approval for contracts for services*

h. [Ratify Award of Construction Contract for Measure S Project 17-33S, Security Cameras](#)

*Board Policy 3312 requires Board approval for contracts for services*

i. [Approve Change Order No. 1, Measure R Project 17-46R, Structural Improvements at Oak Park Neighborhood School](#)

*Board approval required for change orders*

j. [Approve Notice of Completion, Measure R Project 17-46R, Structural Improvements at Oak Park Neighborhood School](#)

*Board approval required for Notice of Completion*

k. [Approve Measure S Project Consultant Agreement – Professional Services for Site Topographical Surveying of Oak Park High School](#)

*Board Policy 3312 requires Board approval for contracts for services*

l. [Approve Amendment for Program/Construction Management Services](#)

*Board Policy 3312 requires Board approval for contracts for services*

m. [Approve Acceptance of Donation](#)

*Board Policy 3290 requires Board approval for donations to the District*

n. [Authorize Project 17-51C/R Performing Arts Equipment and Facility Improvements at Oak Park High School, Funded from Bond Measures R and C6 and Ventura County Innovates Grant](#)

*Board approval required for project funded by the Measure R and C6 Bond funds*

### 4. CURRICULUM

a. [Approve Additional Textbook for Oak Park Independent School](#)

*Board approval required for new textbooks*

## 5. BOARD POLICIES

- a. [Approve Amendment to Board Policy BP 0400 Comprehensive Plans – First Reading](#)  
*Board Policy updated to include the local control and accountability plan (LCAP) as a comprehensive plan of the district and to emphasize the need for consistency among the documents that set direction for the district.*

- b. [Approve Amendment to Board Policy and Administrative Regulation BP 0460 Local Control and Accountability Plan – First Reading](#)  
*Board Policy and regulation updated to delete references to 5 CCR 15497.5 (repealed) which formerly contained the LCAP template. The LCAP template continues to be approved by the State Board of Education and is available on the California Department of Education (CDE) web site. Policy also adds a definition of "numerically significant student subgroups" whose needs must be addressed in the LCAP. Regulation also deletes requirement to use the state's Academic Performance Index (API) as a measure of student achievement, as the API has been replaced by a new state accountability system.*

- c. [Approve Amendment to Board Policy BP 0500 Accountability – First Reading](#)  
*Board Policy updated to reflect the new state accountability system (the California School Dashboard), which consists of both state and local indicators to assist districts in identifying strengths and areas in need of improvement in each priority area addressed by the LCAP.*

- d. [Approve Amendment to Board Policy BP 6153 School-Sponsored Trips – First Reading](#)  
*Board Policy updated to reflect NEW LAW (AB 341, 2017) which eliminates the prohibition against the use of district funds to pay for the expenses of students participating in field trips or excursions to another state, to the District of Columbia, or to a foreign country.*

## VII INFORMATION ITEMS

[None](#)

## VIII. OPEN DISCUSSION

## IX. ADJOURNMENT:

There being no further business before this Board, the meeting is declare adjourned at \_\_\_\_ p.m.

## X. SCHOOL REPORTS/SCHOOL SITE COUNCIL REPORTS

1. [Brookside Elementary School Report](#)
2. [Oak Hills Elementary School Report](#)
3. [Red Oak Elementary School Report](#)
4. [Medea Creek Middle School Report](#)
5. [Oak Park High School Report](#)
6. [Oak View High School/Oak Park Independent School](#)
7. [Oak Park Neighborhood School](#)